



Parents' Charter

Parents' Charter

South Thames College

020 8918 7777

www.south-thames.ac.uk



Information for Parents and Carers

We welcome the involvement of parents/carers throughout their son/daughter's time in College.

We expect students to take responsibility for their own learning and progress and will support them in achieving this, but recognise that support and encouragement from home really helps them to achieve their potential.

We hope that you will be involved with your son/daughter's life at College and that you will help them to do their best. We recognise that good attendance is the best way for students to progress and achieve their qualifications and would

appreciate it if you would support us in ensuring they attend all their lessons and avoid taking holidays or other absences during term time.

Our 16-18 year old students are based on both sites with the 6th Form centre being located at Merton. Each campus has excellent facilities including libraries, study areas and access to PCs and Macs. Every student is allocated a personal tutor who supports them with their progress and can discuss their future plans and help to set targets to achieve their goals. This personal tutor will be your main link to the College too.

Parent and Carers' Charter

Our charter helps to show what we do for parents/carers and what we hope for from you.

You will receive:

- A college calendar and timetable for your son/daughter's study programme
- Contact about attendance, punctuality or progress as needed
- Opportunities to meet with College staff at Parents/carers' evenings to discuss your son/daughter's progress.
- A personal link with the College through your son/daughter's personal tutor

- A prompt response to any enquiry (within 5 working days)
- Reports showing the progress made by your son/daughter against their target grades
- An appointment, if the College or parent/guardian needs to discuss any aspect of their son/daughter's welfare and progress at the College
- A higher education progression evening where you can talk about next steps and will include information relating to finance and higher education.

You can support us by:

- Supporting our commitment to good attendance, punctuality and meeting deadlines
- Attending parents' evenings
- Avoiding taking holidays or other absences during term time
- Talking to us about any concerns with your son/daughter's time at College
- Telling us about any change in personal circumstances that might affect your son/daughter's studies or wellbeing
- Letting us know if your son/daughter is going to be absent, according to the guidance in the z card via the absence line, 020 8918 7070
- Letting us know of any changes in contact information - including address, email and phone number.

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