

Minutes Quality, Learning and Standards Committee

(All resolutions passed were the unanimous decision of the Quality, Learning and Standards Committee members present unless otherwise stated)

Meeting Title	Quality. Learning and Standards Committee		
Date	18 June 2019		
Members	Mr G. Willett	Chair	
	Mr M. Bristow		
	Cllr B. Fraser		
	Mr. P. Mayhew-Smith	Group Principal / CEO	
	Mr M.J. Stone		
In Attendance	Ms C. Arnold	Consultant J2J Partnership Ltd (for presentation)	
	Ms J. Gaukroger	Consultant J2J Partnership Ltd (for presentation)	
	Ms C Howett	Assistant Principal – FE	
	Mr A. Slade	Principal, South Thames College	
	Ms S. Horrell	Vice-Principal, Business and Student Services	
	Ms J. Morrison	Assistant Principal - Quality and Innovation	
	Mr T. Ryan	Assistant Principal, Carshalton and Merton College	
	Mr M. Tweedale	Principal, Kingston College	
	Ms H. Meredith	Head of Governance	
Key Meeting Outcomes			
1.	WELCOME, APOLOGIES		
1.1	Apologies were received from Mr Azah, Mr Cheema and Dr Reid. Apologies were also received from the Principal, Carshalton College and Merton College and the Assistant Principal - HE and Apprenticeships, who normally attend meetings but were attending other college events.		
1.2	The Chair welcomed Joanna Gaukroger and Clare Arnold- consultants to the meeting and John Stone (new governor) to his first meeting of the Committee		
1.3	DECLARATION OF INTEREST Members confirmed that they did not have any new pecuniary or other interest in any agenda item.		
2.	MINUTES OF MEETING OF 5 MARCH 2019 AND MATTERS ARISING		
2.1	<u>Accuracy.</u> The minutes were accepted as an accurate record and were signed by the Chair.		
	<u>Matters arising</u> The Action Log from the previous meeting was reviewed with updates received as below:		
	Action required	Lead	Update
	Achievement data to be presented against forecast in future so that the governors can scrutinise the accuracy of college forecasting.	JPB	On- going
	Carshalton College to be kept as a separate item on QLS Agenda.	JPB/ HoG	On- going -
	Future reports to the committee be shorter with more succinct evaluative summaries.	Report writers	Actioned for this meeting
	A governor is asked to volunteer to take on the Continuing vacancy for a Linked Governor for Adult 19+ provision.	Governors	On-going
	Curriculum review consultant to be invited to June 2019 QLS meeting	AS	Actioned
	Committee need to receive the most up to date and accurate data in advance of the meeting with current data to be tabled at meetings	Report Writers	On-going
	QMAP to be the first item on the next QLS meeting agenda.	HoG	Actioned
	Proposed to use all or part of the Governor Training Session on 14 th May for QLS business such as Curriculum review discussion.	Group Principal	Actioned

2.2

MINUTES OF CORPORATION CURRICULUM REVIEW MEETING 14 MAY 2019

2.2.1

The minutes were circulated for information and to note the decision made by the Corporation about the future of A Level provision at Kingston College.

2.2.2

It was **resolved** to note the minutes.

CURRICULUM REVIEW

PRESENTATION BY JOANNA GAUKROGER AND CLARE ARNOLD, JG ADVISERS LTD

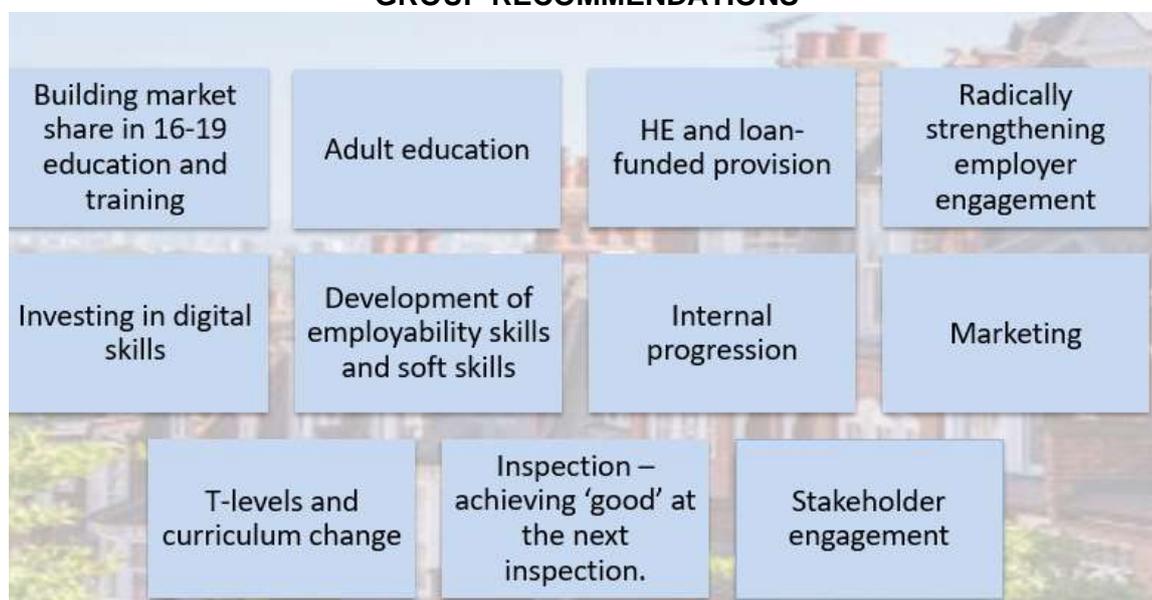
Ms Gaukroger presented an overview of the review with the committee highlighting key points.

Terms of reference of the review

- Assessing the modernity and relevance of the Curriculum offer
- Identifying opportunities for growth, change, updating and deletion
- Provide clear and specific actions for the group to consider as it reshapes the curriculum and teaching / assessment strategies.

The report contains general recommendations and recommendations for each of the Colleges.

GROUP RECOMMENDATIONS



RECOMMENDATIONS FOR INDIVIDUAL COLLEGES

Merton and Carshalton – together

- Have a complementary curriculum offer, with almost no overlap (except for electrical installation courses, teaching assistants and some foundation learning provision).
- Are focused on a local catchment, drawing on many of the same feeder schools.
- Are relatively close to each other
- Carry an excess of space between them of approximately 15,500 m².
- Have already demonstrated that provision can be transferred interchangeably, through the movement of curriculum areas between them.

The separation of curriculum below subject sector level across campuses does not help achieve economies. From an IAG perspective, students choosing childcare/health and social care, and those considering hair/beauty have many similar characteristics and grouping them on one campus eases and improves both initial guidance and in-year transfers.

The review recommended an independent technical feasibility study to assess the financial savings, stakeholder attitudes, and levels of risk which might be achieved by:

- Closing Carshalton and transferring all provision to Merton
- Closing Merton and transferring all provision to Carshalton
- Retaining Carshalton as a dedicated construction skills centre, but transferring remaining provision to Merton

South Thames College

The review felt that STC has the greatest potential for expansion in student numbers at 16-19, fee-paying or loan-funded adults, and within HE. As a result of their advantageous geographical locations both STC and Tooting can support growth of provision to serve the Central London area.

Kingston

There are concerns amongst management at Kingston about maintaining core numbers in a highly competitive market, with below average accommodation. Most 16-19 full-time provision is at Level 3. However, improvements in progression from Level 1 and Level 2 should be encouraged in a market of long-term rising skills needs.

There are two weaker areas of provision:

- **A level**
- **Engineering** -an action plan is in place to address quality, but facilities are also in need of investment.

The **Creative Industries Centre** is an excellent example of an outstanding learning environment. This is the standard of facility which the College should aim to provide for its core specialist areas.

Kingston currently offers a limited amount of adult education, focused on ESOL. Should the Group bid for additional growth, then additional provision in Kingston could be run outside of standard college hours, to address concerns about the availability of space.

Should the recommendations from the Augar Review be implemented, Kingston College should benefit re HE numbers, Access students and new Level 4/5 provision, endorsed by employers.

Specific issues and risks:

1. **GCSE 'retake'** programme- important to ensure that information advice and guidance (IAG) are in place to support successful learners progress to suitable options
2. Competition from new provision and facilities at **Richmond-upon-Thames College** which is planning growth to 3,200 16-18 learners by 2020 and is expanding its range of vocational courses including full range of T Levels in the first round.

Next steps

The Committee asked what action the College will take in response to the Review. The Group Principal, Principal, South Thames College and Ms Gaukroger are meeting to discuss feedback and identify priorities for action shortly and will bring recommendations to the Corporation in October 2019 for the development of the Curriculum Plan for 2019-20 and 21.

Governors asked whether Carshalton is the best placed College for travel to study from Croydon. The Group Principal confirmed that the brief so far is to keep a presence in the Boroughs of Sutton and Merton, but the Estates Strategy work has been looking at the option of reducing provision at Carshalton and focussing on provision around key strengths and reputations.

There followed discussion including noting:

- the need to invest in cross curriculum digital skills in order to embrace technology much more directly- confirmed by every employer
- breadth of opportunities in creative industries is huge.
- Think Group not College. Demonstrate to the outside world that the Group is more than the sum of the parts and use the power of the Group to demonstrate capacity to improve and develop. The review found inconsistent approach by the different colleges to employers- need to develop a consistent Group approach.
- Still need to use distinctiveness of colleges and any long-standing reputation and keep the local identity of the Colleges so people know where the colleges are.

The Chair thanked Ms Gaukroger and Ms Arnold for this work, and for attending the meeting.

Ms Gaukroger and Ms Arnold left the meeting at 7:00pm

3. 3.1	BOARD ASSURANCE RISK AREAS (PART 1) The Chair reminded the committee of the risks allocated to the committee for review – which are a risk of a low Ofsted rating and decline in student numbers – for discussion at Agenda Item 8.
-------------------------	---

<p>4.</p> <p>4.1.</p> <p>4.1.1</p> <p>4.1.2</p> <p>4.1.3</p> <p>4.1.4</p>	<p>GROUP CURRICULUM REPORTS AND DATA</p> <p>QUALITY MONITORING AND PERFORMANCE MATRIX (QMAP)</p> <p>The Assistant Principal - Quality and Innovation explained the colour coding key as:</p> <ul style="list-style-type: none"> • National rates (where known) are in the first column • Where data at or above national rate – coloured pale green • Where data at aspirational rate 90% or above- coloured dark green <p>A new Governor challenged attendance rates as being lower than expected. The Group Principal confirmed that this had declined from the previous year (2017-18 85-86%) and that attendance is not good enough, although noting that, despite this, forecast achievement is improving. The Principal, Kingston College reminded the committee of significant issues around data management in the early part of the academic year which has since been sorted and that the Group has been working on attendance, but that targeting attendance is difficult without additional resources.</p> <p>The QMAP indicated consistent realistic improvement of a sustainable level of about 2% a year.</p> <p>It was resolved to note the report.</p>
<p>4.2</p> <p>4.2.1</p> <p>4.2.2</p> <p>4.2.3</p>	<p>ENGLISH & MATHS</p> <p>A report on key actions presented by the Assistant Principal – FE highlighted the following:</p> <ul style="list-style-type: none"> • GCSE English and maths delivery has been standardised. Joint CPD days ensure shared best practice around data usage, sharing of resources and schemes of work • The Group have developed an effective, standardised forecasting process for GCSE high grades, GCSE achievement, and FS achievements. A new ProMonitor embedded system has now been tested and agreed for 19/20 • Attendance at English and maths classes requires improvement, particularly in Functional Skills classes. However, GCSE exams attendance has been high. The group are working to identify the reasons for the best attendance (at MC) and reviewing research to underpin an English and maths attendance strategy for 19/20. <p>The Committee congratulated the Group on the attendance at GCSE exams.</p> <p>It was resolved to note the report.</p>
<p>4.3</p> <p>4.3.1</p> <p>4.3.2</p> <p>4.3.3</p> <p>4.3.4</p> <p>4.3.5</p>	<p>LEARNER VOICE REPORT</p> <p>A report was presented by the Assistant Principal - Quality and Innovation on Student Surveys undertaken across the Group. High rates were found in relation to:</p> <ul style="list-style-type: none"> • feeling safe at College • liking the course • teachers helping to develop targets and actions to improve • understanding the importance of democracy, freedom of speech, the rule of law <p>Rising Trends</p> <p>Group responses to the following questions have risen significantly since 2017/18.</p> <ul style="list-style-type: none"> • Q 4 I have a personal target grade and I know how I am performing against it/them • Q9 My Tutor is supportive, and my tutorial sessions are interesting and helpful • Q12 Online resources, such as Moodle/the College virtual learning environment • <p>Areas for Improvement</p> <p>Not all students feel they are making good progress in Functional Skills/Maths/English GCSEs and they do not appear to have found Learning Curve useful.</p> <p>In response to questions about what action will be taken in relation to the lower scoring areas the Assistant Principal confirmed the action taken at quality monitoring meetings.</p> <p>It was resolved to note the report.</p>

<p>4.4</p> <p>4.4.1</p> <p>4.4.2</p>	<p>VALUE ADDED UPDATE</p> <p>A report on key actions presented by the Assistant Principal – FE highlighted the following:</p> <ul style="list-style-type: none"> • A standardised group reporting system and agreement for learner tracking is now in place to ensure all learners are aware of their National Target Grade (NTG), Personal Target Grade (PTG) and their forecast grade • A feedback reporting cycle for all study programme students is in place. • Minimum expectations regarding SMART target setting for 19/20 have been agreed • Term 1 and 2 forecasting was hampered by inadequate collection of qualifications on entry at the start of 18/19, rectified with a data clean up. Because of this the Group was too slow to provide Alps NTG data in 18/19. New processes will ensure this does not happen again. MIS have guaranteed that all Level 3 students in scope for an NTG will have one on Promonitor by mid-September and all Colleges have agreed to ensure that students will have a PTG set in the by the first half term • All Colleges will use Alps Connect to enhance in-year analysis 19/20 and a recording system linked to ProMonitor will support improved timely forecast compliance <p>It was resolved to note the report.</p>
<p>4.5</p> <p>4.5.1</p> <p>4.5.2</p> <p>4.5.3</p>	<p>WEX & EMPLOYER ENGAGEMENT</p> <p>A report on key actions presented by the Assistant Principal – FE highlighted the following:</p> <ul style="list-style-type: none"> • The Group and each College now has a centralised College work experience / employability team led by a Head of Employability. The WEX, IP and Employability group meets once a month to monitor progress, standardise processes and share best practice • A cross college WEX report has been developed to ensure accurate monitoring of progress and enable rapid intervention as required. • A cross group electric recording system (Grofar) has been sourced and selected for implementation 19/20 • An Employer Advantage scheme has been developed and was successfully launched at the STCG employer dinner in May. The scheme serves to incentivise and reward employer engagement with group, unify the offer, and enhance industry links. • Carshalton and Merton have struggled with Employability staffing this academic year which has led to a lower WEX forecast than the other two colleges • Forecasting in each College now exists in a standardised fashion and is underpinned by robust local strategies. • Relentless monitoring and support around the delivery of the minimum required 157 45-day placements has ensured STCG is set to securely meet the target set by the ESFA (CDF). • STCG now have an agreed, standardised approach to IP matching for 19/20 <p>The Group Principal commended the employability team for the significant number of substantial WEX placements which have been set up during the year.</p> <p>It was resolved to note the report.</p>
<p>4.6</p> <p>4.6.1</p> <p>4.6.2</p> <p>4.6.3</p>	<p>APPRENTICESHIPS</p> <p>The report was presented by the Vice-Principal, Business and Student Services and the Assistant Principal, Carshalton and Merton College.</p> <p>An ESFA minimum standards notification was received on 26 April 2019 and an updated Apprenticeship Quality Improvement Plan (QIAP) has been submitted to the ESFA.</p> <p>There had been a reduction in the forecast achievement at STC due to a reforecast. A tremendous</p>

amount of work has been done there to address this and the Group achievement has increased by 4.6% since the last report.

4.6.4

Carshalton College update:

Currently achievement is 68% (NA 64.6%) with predicted achievement at 73.7% overall and 57.5% timely.

4.6.5

Kingston College update:

Currently achievement is 77.8% (NA 68.3%) with predicted achievement at 82.8% overall and 71.7% timely. The 2 frameworks below minimum standards - hairdressing and electrical engineering - are being monitored closely and are being discontinued at the end of this year.

4.6.6

South Thames College update:

Currently achievement is 55% (NA 71%) with predicted achievement at 60.8% overall and 43.9% timely.

4.6.7

Governors discussed the risk factors highlighted in the report and asked about the timeliness of apprenticeship reviews and whether that is being checked. The Principal, STC confirmed that in future the Group will be adopting a management system to show when assessments are made.

4.6.8

It was **resolved** to note the report.

4.7

HE

4.7.1

The Committee noted the update report including:

Teaching Excellence Framework (TEF) Subject Pilot 2018/19 – actions and progress

STCG has submitted Provider Level Submission and Summary and eight Subject Submissions.

Engineering	Computing	Media, journalism and communications
Performing Arts	Education and Teaching	Allied Health
Business and Management	Creative Arts and Design	

The outcomes (due July 2019) are to remain confidential to the College. However, this will provide very valuable in our future preparations for TEF (next application submission expected 2020/2021).

4.7.2

Other External feedback;

- a) The five-year partnership review by **Middlesex University of the provision offered in partnership at Kingston College** (BA (Hons) Integrative Relational Counselling) was completed and the contract has been renewed.
- b) **Kingston University -Business Internal Subject Review (Kingston College – BA (Hons) Business, HND Business, Foundation Degree Business and Chartered Manager Degree Apprenticeship) –March 2019.** The review team reported having; *“confidence in the academic standards set and achieved for the fields involved in the review, the appropriateness of the content and academic level of the learning outcomes of the fields, the consistency of the actual student achievement with the intended outcomes and the quality of the learning opportunities that supported the students in achieving the academic standards of the awards to which the fields lead”*. **Kingston and South Thames Colleges – Early Years Internal Subject Review – May 2019** –early indication of positive feedback. **Institutional Agreement – review and renewal August 2019 – due diligence completed by KU – renewal recommended.**

4.7.3

Office for Students Registration (OfS)

Enhanced Monitoring Requirements for Condition E1; Public Interest Governance has now been satisfactorily resolved

Enhanced Monitoring Requirements for Condition B3: Quality and standards –

“in relation to the following indicators: continuation of full-time other undergraduate and first-degree students, completion of full-time undergraduates and the professional employment and postgraduate study outcomes for the majority of your students”.

The College awaits an OfS response to its submission of student data for a 7-year pre-merger period, which the College considers, provides a more favourable picture than the OfS data and provides an up to date explanation of the College Group’s current delivery of Higher Education.

4.7.4

It was **resolved** to note the report.

5.

NOTICE TO IMPROVE (NTI) UPDATES

5.1

The Committee reviewed updates on action taken in relation to areas of provision under the Group’s Internal Notice to Improve process including:

5.2

Merton College Business and IT

Business forecast achievement 84% and attendance 78% with 11 learners deemed “at risk”. The forecast has reduced due to staff issues resulting in disciplinary action. All at risk learners are

	being supported to catch up on work before the year end. IT has forecast achievement 90% and attendance 86% with four learners deemed “at risk” with support in place.
5.3	Carshalton and Merton Colleges English and Maths For both colleges, teaching is not yet consistently good.
5.4	Carshalton Work experience 20% of learners in scope have started their work experience.
5.5	Carshalton College Care (Childcare/early years / HSC) Health and Social Care was relocated to Merton College with a proven teaching team and management. The childcare teaching team departed the college and the proven team at Merton College were relocated to Carshalton. Childcare forecast achievement 94% and attendance 87% with no learners deemed “at risk”. Merton Childcare provision had achievement of 83.8%, (0.9% below NA).
5.6	AAT AAT has predicted achievement 81% and attendance 91% with 5 learners deemed “at risk”.
5.7	Kingston Engineering Courses of particular concern were reviewed for industry relevance resulting in the decision to cease delivery of Level 3 Aircraft Maintenance City and Guilds qualification as it is no longer a prerequisite qualification for entry to the Norwich International Aviation Academy. Forecast outcomes are indicating a 16-percentile point improvement and forecast improvement in Retention 94% (a 7-percentile point improvement).
5.8	CARSHALTON COLLEGE UPDATE Forecasts indicate a marginal improvement in 16-18 and significant improvement in 19+ achievement. The indicators look strong for Carshalton College – though there is still element of risk around maths L1 functional skills achievement.
5.9	Attendance has been challenging this year. But after a poor start Carshalton has regularly had the highest attendance figures of the Group and GCSE examination attendance to date is averaging at 98%.
5.10	It was resolved to note the reports.
	NOTICE OF CONCERN IN RELATION TO PROVISION BELOW MINIMUM STANDARDS 16-18 PROVISION FOR 2017-18 A Level staff response to the IR consultation indicates expected significant improvements to achievement this year. They have asked for the final decision to be delayed until after A Level results. The College will close Year 1 but has agreed to delay the final decision until the results.
6.	SELF ASSESSMENT 2018-19
6.1	The Assistant Principal , Quality and Innovation presented the Group Self-Assessment Cycle and Processes .
6.2	The date for the Group SAR validation may be moved to a new date to better suit the Committee. Mr. Stone asked to attend the School SAR validation on 18 October, and this was agreed.
6.3	It was resolved to note these reports.
7.	LINK GOVERNOR REPORTS
7.1	The Committee received and reviewed a Link Governor Report.
7.2	The Acting Director Student Service had recommended that a Link Governor should be appointed for careers- this will be reviewed when the Link Governor Scheme allocations are refreshed in September.

7.3 Governors discussed how to increase engagement between governors, staff and students. It was agreed to refresh the Link Governor Scheme and to take action to help link governors to engage in a more systematic way including by providing guidance on how to conduct effective Link Governor visits within each of the cross -group themes.

National Achievement Rate 2017-18 data

The committee noted this data indicating the Group’s position one third from the top performing colleges. Compared against London Colleges the Group is about 2nd or 3rd overall but appears lower down for adult achievement.

8. Review of Board Assurance Risk Areas

8.1 The paper was presented by the Group Principal. Members discussed and reviewed the two risk areas allocated to the committee and the assessment of the level of risk for each in the Board Assurance Framework as below:

Severity of Risk	Minor <20	Medium 21-34	Critical >35	
Level of Assurance	High	Medium	Low	None

Risk Areas	Risk Assessment			Overall Assessment of Assurance Level	Risk Area Responsibility: Governing Body Committee
	Cross Reference to Risk Register	Gross	Net		
Poor Ofsted or QAA Result	14,16,18	37	32	Amber	QLS
Declining student numbers or planned student targets not achieved	1,2,3a,3b,4	98	86	Amber	QLS

8.2 It was **resolved** that:

8.3 Members discussed the classification of a poor Ofsted inspection and after discussion agreed that a Grade 3 or below would be considered as a poor grade. The committee was satisfied that sufficient controls and/or actions are being taken to manage that risk.

8.4 The committee considered the Risk of Declining Student numbers. The Committee asked for some additional assurance work to be undertaken in relation to this to survey students who applied to the Group and did not enrol to find out where they went instead and why they chose not to come to STCG. The Group Principal agreed to investigate whether this could be carried out.

The committee was satisfied that sufficient controls and/or actions are being taken to manage that risk and to leave this as an amber risk.

9. Kingston PRU proposals for setting up a new SEMH Free School in Richmond for pupils in Kingston and Richmond

The Group Principal had been approached by the Committee Chair who made a Declaration of Interest that he is acting on a consultancy basis for Malden Oaks (historically the PRU for Kingston). The proposal was for the Group explore proposals to become a partner in setting up a new SEMH Free School (Academy Trust) in Richmond for pupils in Kingston and Richmond.

Governors expressed concern about the potential drain on management resources and asked about management capacity. The Chair indicated that the involvement requested by the Group was at silent partner level. The Group Principal agreed that the set-up process would involve a significant amount of time and that the Group should ensure that managers are not over committed.

	The committee did not oppose the Group supporting the proposal but asked for an honest appraisal as to the time commitment needed and by whom when the Corporation is asked to make a decision on this proposal.																				
10.10.1	MEETING DATES The programme of meeting dates for this committee for next year was agreed subject to including one further meeting in the first half of the summer term (May 2020) and moving the date of the CSAR validation and QLS meeting in November 2019. The revised dates are as shown below																				
	<table border="1"> <tr> <td>Tuesday 15 October 2019</td> <td>6.00-8.30pm</td> <td>STC(Wandsworth)</td> </tr> <tr> <td>Wednesday 27 November 2019</td> <td>5.00-6.00pm</td> <td>Kingston College</td> </tr> <tr> <td>Tuesday 4 February 2020</td> <td>6.00-8.30pm</td> <td>Merton College</td> </tr> <tr> <td>Thursday 19 March 2020</td> <td>6.00-8.30pm</td> <td>Carshalton College</td> </tr> <tr> <td>Tuesday 12 May 2020</td> <td>6.00-8.30pm</td> <td>Kingston College</td> </tr> <tr> <td>Tuesday 16 June 2020</td> <td>6.00-8.30pm</td> <td>STC (Wandsworth)</td> </tr> </table>			Tuesday 15 October 2019	6.00-8.30pm	STC(Wandsworth)	Wednesday 27 November 2019	5.00-6.00pm	Kingston College	Tuesday 4 February 2020	6.00-8.30pm	Merton College	Thursday 19 March 2020	6.00-8.30pm	Carshalton College	Tuesday 12 May 2020	6.00-8.30pm	Kingston College	Tuesday 16 June 2020	6.00-8.30pm	STC (Wandsworth)
Tuesday 15 October 2019	6.00-8.30pm	STC(Wandsworth)																			
Wednesday 27 November 2019	5.00-6.00pm	Kingston College																			
Tuesday 4 February 2020	6.00-8.30pm	Merton College																			
Thursday 19 March 2020	6.00-8.30pm	Carshalton College																			
Tuesday 12 May 2020	6.00-8.30pm	Kingston College																			
Tuesday 16 June 2020	6.00-8.30pm	STC (Wandsworth)																			
	<table border="1"> <tr> <td>CSAR Validation Event</td> <td>Wednesday 27 November 2019</td> <td>All day 10:00 -4:30</td> <td>Kingston College</td> </tr> </table>			CSAR Validation Event	Wednesday 27 November 2019	All day 10:00 -4:30	Kingston College														
CSAR Validation Event	Wednesday 27 November 2019	All day 10:00 -4:30	Kingston College																		

Action points		Responsible	Deadline	Signed off
1	Group SAR validation date may be moved to a new date.	JM/ HM	July 2019	
2	Mr. Stone to attend the School SAR validation on 18 October	MJS	18 Oct 2019	
3	Add one further meeting in the first half of the summer term (May 2020)	HoG	July 2019	
4	Link Governor to be appointed for careers- when the Link Governor Scheme allocations are refreshed in September	PM-S	Sep 2019	
5	Refresh the Link Governor Scheme to help link governors to engage in a more systematic way including by helping them to conduct effective Link Governor visits within each of the cross -group themes.	PM-S / HoG	Sep 2019	
6	Requested additional assurance to survey students who applied to the Group and did not enrol to find out where they went instead and why they chose not to come to STCG.	PM-S	Nov 2019	
7	An appraisal as to the time commitment and by whom needed when the Corporation is asked to decide on partnership proposal re SEMH Free School.	PM-S	July 2019	
<p>The meeting closed at 8:20pm.</p> <p>Signed:Date:.....</p>				