

Minutes Corporation Meeting held on Tuesday 11 December 2018 at 6:30pm at Kingston College, Kingston Hall Road, Kingston upon Thames KT1 2AQ

(All resolutions passed were the unanimous decision of the Governors present unless otherwise stated)

Meeting Title	Corporation			
Date	11 December 2018			
Members present	Mr G. Allen – Chair	Mr E. Gilbert		
	Mr J. Azah	Ms S. Gordon		
	Mr M. Bristow	Mr J. Hick		
	Mr T. Byrne-Price	Ms J. Murphy		
	Mr D. Cheema	Mr P. Mayhew-Smith - Group Principal / CEO		
	Ms K. Driver	Mr N. Ratnavel		
	Mr R. Foulston	Mr G Willett		
	Cllr. B. Fraser			
In Attendance	Mr R. Greenaway	- Deputy CEO		
	Ms S. Horrell	- Vice-Principal, Business and Student Services		
	Mr J. Pemberton-Billing	- Principal Carshalton and Merton Colleges		
	Mr A. Slade	- Principal, South Thames College		
	Mr M. Tweedale	- Principal Kingston College		
	Mrs H. Meredith	- Head of Governance		
	Saifullah Alamkhel	- Student, Kingston College		
	Katie Brooks	- Student , Merton College		
Key Meeting Outcomes				
1.	WELCOME , APOLOGIES AND DECLARATION OF INTEREST			
1.1	Apologies were received from Dr Brumwell, Mr Hossain, Dr J. McSherry and Dr C.Wilks. Cllr Fraser sent apologies in anticipation of arriving after the revised earlier start time for the meeting and Mr Ratnavel gave apologies for needing to leave the meeting early.			
1.2	Saifullah Alamkhel (Student, Kingston College) and Katie Brooks (Student, Merton College) were welcomed to the meeting - one to be appointed Student Governor and the other as a Student Observer.			
1.3	DECLARATION OF INTEREST Interests previously declared by Governors were noted. Governors confirmed that they did not have any other new pecuniary or other interest in any item on the agenda other than interests which have previously been declared that: Mr Cheema holds an unpaid directorship of KCTC Ltd and Mr Cheema and Mr Mayhew-Smith hold unpaid directorships of KSEP Ltd. Mr Byrne-Price is a Director of St Edward Homes (part of The Berkeley Group).			
2.	MINUTES OF MEETING OF 13 NOVEMBER 2018 AND MATTERS ARISING			
2.1	<u>Accuracy.</u> The minutes were accepted as an accurate record and signed by the chair.			
2.2	<u>Matters arising</u> Governors reviewed and noted the Action Log of matters arising as below.			
	Strategic Plan to be presented to Corporation for approval after taking into account input from governors & staff	PM-S	Dec 18	See Item 3
	Slides to be circulated to governors following the training	HM	Dec 18	Actioned
	Governors to be sent briefing on College insolvency regime	HM	Dec 18	Actioned
	Group to add a requirement to Supply Chain Contract for subcontractors to provide monthly /quarterly management accounts	AS/ SH	End Nov 18	Actioned
	IA of subcontracting should also review the College's due diligence work in relation to the subcontractors	RG	July 19 or	Looking at having this undertaken as part of learner number systems work this year by auditors if not in IA plan 2019-20
			March 2020	

<p>3.</p> <p>3.1</p> <p>3.2</p>	<p>Strategic Plan 2018-21</p> <p>The Group Principal / CEO presented the Strategic Plan 2018-21 which had been revised taking into account input from the Corporation at the last meeting and input from staff at a series of staff consultation meetings.</p> <p>Subject to three final changes suggested at the meeting by governors it was resolved to approve the Strategic Plan 2018-21.</p>														
<p>4.</p> <p>4.1.1</p> <p>4.1.2</p> <p>4.1.3</p> <p>4.1.4</p> <p>4.1.5</p>	<p>TEACHING LEARNING AND ASSESSMENT</p> <p>REPORT FROM QUALITY, LEARNING AND STANDARDS COMMITTEE</p> <p>Mr Willett moved the adoption of the minutes of the Quality, Learning and Standards Committee meetings of 16 October and 3 December 2018.</p> <p><u>Accuracy of Minutes</u> Both sets of Minutes were accepted as an accurate record.</p> <p>The committee had discussed</p> <ul style="list-style-type: none"> • Summary Achievement data: the overall achievement rate for performance for the group for 2017-18 at 87% is above the national average of 84.4% (for 2016-17); • Progress updates re internal Notices to Improve across the group; • HE Quality Update (also been presented to the Corporation on 9 October 2018) and two further updates to the December meeting about TEF; • Internal Quality Assurance Reviews (IQAR) report with information about this mock inspection process ; • Group Self –Assessment Report for 2017-8 following the day long College Self-Assessment validation (attended by 8 or 9 governors) • Carshalton College updates • Internal Audit Report on Quality Assurance • Update reports on speeches by Ofsted Chief Inspector on plans for new CIF • Board Assurance report- the committee had asked for data on student numbers for the committee to form a view on the net risk of declining student numbers. <p>It was resolved to approve the recommendations made in the minutes including :</p> <ul style="list-style-type: none"> • To approve the revised Link Governor protocol – updated to reflect the new matrix working arrangements across the Group and with one further amendment to add the word ‘especially’ at page 11 (Appendix 1) ; • the revised Committee Terms of Reference and Planned Business (Appendix 2 to these minutes); • To approve the Group Self –Assessment Report for 2017-8,subject to amending the judgment for Effectiveness of leadership and management to Good (see Item 4.2) • HE: that the Group does not pursue the TEF Year 4 process; • That a governor is asked to volunteer to take the role as Link Governor for Adult 19+ provision. <p>It was resolved to adopt the minutes.</p>														
<p>4.2</p> <p>4.2.1</p>	<p>GROUP COLLEGE SELF ASSESSMENT REPORT</p> <p>The Group Principal / CEO presented the first Group SAR since the merger along with a covering report including a table setting out the validated grades:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 70%;">Overall effectiveness</td> <td>Good</td> </tr> <tr> <td>Effectiveness of leadership and management</td> <td>Good</td> </tr> <tr> <td>Quality of teaching, learning and assessment</td> <td>Good</td> </tr> <tr> <td>Personal development, behaviour and welfare</td> <td>Good</td> </tr> <tr> <td>Outcomes for learners</td> <td>Good</td> </tr> <tr> <td>16-19 study programmes</td> <td>Requires Improvement</td> </tr> <tr> <td>Adult learning programmes</td> <td>Good</td> </tr> </table>	Overall effectiveness	Good	Effectiveness of leadership and management	Good	Quality of teaching, learning and assessment	Good	Personal development, behaviour and welfare	Good	Outcomes for learners	Good	16-19 study programmes	Requires Improvement	Adult learning programmes	Good
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	Apprenticeships Provision for high needs learners (HNL)	Requires Improvement Good
4.2.2	<p>Governors who attended the SAR validation event confirmed that there had been open and honest discussion and debate resulting in a set of accurate validation grades. Governors who attended were satisfied that the validation process was robust and had been appropriately conducted. Governors had interrogated College Principals over the grades in an honest and challenging process which had looked at each of the colleges separately and then weighed them up against each other. The SAR identifies areas for development.</p> <p style="text-align: center;"><i>Cllr Fraser joined the meeting at 6:50pm</i></p>	
4.2.3	<p>The process reviewed the gain across the group in achievement rates. However the validation concluded that within 16-19 Study programmes high achievement rates were masking that value added and work experience placements for students require improvement.</p>	
4.2.4	<p>The minutes of the Q, L and S Committee recorded the discussion at the meeting resulting in a revision of the leadership and management judgment following the validation from requires improvement to Good and the Corporation noted and agreed this judgment.</p>	
4.2.5	<p>Governors asked about an issue with apprenticeship data discussed at the validation- and the Vice Principal confirmed that a paragraph will be added to the SAR to explain about the use of this data.</p>	
4.2.6	<p>It was resolved to approve the Group Self-Assessment Report for 2017-18.</p>	
5	REPORTS FROM CORPORATION COMMITTEES	
5.1	AUDIT COMMITTEE	
5.1.1	<p>Mr Ratnavel moved the adoption of the minutes of the meeting of the Audit Committee of 29 November 2018.</p>	
5.1.2	<p><u>Accuracy of Minutes</u> The Minutes were accepted as an accurate record. The following reports were discussed by the Committee and also copied to the Corporation with recommendations for approval.</p> <ul style="list-style-type: none"> • updates on progress against previous audit recommendations, • the Annual Internal Audit Report; • Provider Assurance Report –Funding Audit by KPMG- including a presentation on this by KPMG which found minimal errors compared with other colleges which was a highly commendable outcome for the Group; • IA report on Governance- found Governance at the Group to be Good; • the audit of the Annual Report and College Financial Statements for the Group and two subsidiaries (KSEP and KCTC Ltd) ; • the Funding Body’s Regularity Audit Checklist • the updated Risk Register and reports from committees under the Group Board Assurance Framework • the Fraud Register and Whistleblowing update- no new entries on either 	
5.2	<p>The Internal Audit Report on Governance mentioned a compliance mapping exercise in relation to the Code of Governance. The Head of Governance was asked to carry out a mapping exercise this year as this had not been undertaken since the merger.</p>	
5.3	<p>In relation to the Financial Statements the Finance Director’s report confirmed the following:</p> <ul style="list-style-type: none"> • Education specific EBITDA of £2,070,000 (3.1%) is being reported for the year; • The performance indicators indicate that the College met the loan covenants for the year; • The Chair of the F, P and R Committee reported that the end of year deficit of £7.3m was worse than budget due to the drop in income due to the challenging year. As a result the end of year cash position shows cash dropping year on 	

year. Other governors pointed out that £4.6m of the deficit was due to unexpected variances from STC which had not been revealed by the due diligence. The Group CEO / Principal and Deputy CEO confirmed that there had been significant variances between STF forecasts and the due diligence and that STC budgets were not found to be robust. The Group CEO expressed the belief that the Group has been making good grounds this year towards moving towards good financial health and the legacy forecasting issues with STC have been largely eradicated as shown in the end of year reconciliation with the management accounts

5.4

It was **resolved** to:

1. Approve the Annual Internal Audit Report for South Thames Colleges Group;
2. Approve the Post-Audit Management Report on the year-end accounts 31 July 2018 and the Letters of Representation for South Thames Colleges Group;
3. Note that the Committee approved the Risk Register and Board Assurance and Board Assurance Framework subject to noting the amendments suggested to this at recent meetings of the QLS(3 December 2018) and Remuneration Committees(27 November 2018) ;
4. Agree the Annual Report to the Corporation from the Audit Committee and the opinion given in this and that there were no new matters that the Committee wanted to bring to the Corporation's attention. The Report confirmed the Committee's Opinion that the College's risk management, control and governance systems and internal processes for securing economy, efficiency and effectiveness are adequate and effective and that the Corporation should have confidence in relying on them and to authorise the Chair of the Audit Committee to sign and date the annual report on behalf of the Audit Committee. Met 3 times last year and an extra meeting re Risk plus had the training for whole Corporation in November 2018 on Risk.
5. Note that the draft management letter issued by the financial statement auditors indicates that an unqualified audit opinion and an unqualified Regularity Audit Opinion will be issued;
6. Approve the Financial Statements for South Thames College Group for the year ended 31 July 2018;
7. Confirm that the Corporation Chair and Group Principal / CEO are authorised by the Corporation to sign the financial statements Letters of Representation to the auditors for South Thames Colleges Group;
8. re-appoint Buzzacott to provide a financial audit and regularity audit service for the college for the period 01 August 2018 to 31 July 2019 subject to price.

5.5

Governors noted that the Committee had also reviewed:

- the College Fraud Register and Whistleblowing Register

5.6

It was **resolved** to adopt the minutes.

Mr Ratnavel left the meeting at 7.28pm

6.1

FINANCE PLANNING AND RESOURCES COMMITTEE

Mr Hick moved the adoption of the minutes of the Finance, Planning and Resources Committee meeting of 22 November 2018 and of an additional meeting which took place on 7 December 2018.

6.1.1

Accuracy of Minutes Both sets of Minutes were accepted as an accurate record.

6.1.2

The meeting had received updates on the following:

- Report on new Pay and Grading structure - currently under consultation with the unions to be brought back to a future meeting of the committee
- September 2018 Management Accounts
- Report & Financial Statements for the Group for y/e 31.7.18
- Report and Financial Statements of KCTC Ltd for the y/e 31.7.18
- Report and Financial Statements of KSEP Ltd for the y/e 31.7.18

6.1.3	<ul style="list-style-type: none"> ESFA Financial Health Letter and Financial Dashboard- assessment of the Financial Health of the Group as in the financial plan - <ul style="list-style-type: none"> Satisfactory for 2017/18 (the latest outturn forecast year), and Good for 2018/19 (the current budget year). ESFA Early Intervention letter received by the Group, and notified to the Corporation on 13 November 2018 also noting that STC received a letter of Early Intervention from ESFA in December 2016. Property Strategy updates are included in the Confidential Minutes of the Committee due to the commercial sensitivity of these reports. <p>It was resolved to approve:</p> <ul style="list-style-type: none"> the Committee Terms of Reference The updated Estates Strategy Report– which was taken under Confidential Business; The Regularity Audit Self Assessments for the Group and to authorise the Group Principal / CEO and Chair of the Corporation to sign the form.
6.2 6.2.1	<p>KSEP Ltd</p> <p>The minutes of the Directors’ meeting of 22 November 2018 were presented by Mr Cheema. The company was set up as a joint venture vehicle for the back office staff of Kingston and Carshalton Colleges when the colleges were in a Federation prior to the merger. The intention of the Directors is that KSEP Ltd will be wound up in due course.</p> <p>It was resolved to note:</p> <ul style="list-style-type: none"> The Report and Financial Statements of KSEP Ltd for the year ended 31 July 2018
6.3 6.3.1 6.3.2 6.3.3	<p>KCTC Ltd</p> <p>The minutes of the Directors’ meeting of 22 November 2018 were presented by Mr Cheema who reported that KCTC exists for Corporation tax purposes for the hire of certain assets including equipment hire. The Company gave the surplus to the College during the year using Gift Aid. Mr Cheema proposed that another Governor should be appointed as a Director and Mr Byrne- Price offered to become a Director.</p> <p>DRAFT FINANCIAL STATEMENTS YEAR ENDED 31 JULY 2018</p> <p>The draft Report and Financial Statements of KCTC Ltd for the year ended 31 July 2018, were presented by the Mr Cheema.</p> <p>It was resolved to note the Financial Statements and Report of KCTC Ltd for year ended 31 July 2018.</p>
6.4 6.4.1 6.4.2 6.5 6.5.1	<p>September 2018 Management Accounts</p> <p>Mr Hick reported on the review of the September 2018 Management accounts as recorded in the minutes of the Finance, Planning and Resources Committee of 22 November 2018. Governors noted that the September management accounts showed that the college was making real progress in relation to the bank operational leverage covenants and the ratio of borrowings to ‘adjusted operating surplus’.</p> <p>Mr Hick highlighted (pages 20 onwards) the inclusion of additional financial key performance indicators data requested by the committee last year including average class size data across each school across the group and financial performance for each college. The data is being used to identify factors resulting in the delivery of a higher performance ratio at Kingston than the other colleges and how to use that learning to drive improved financial performance at the other colleges.</p> <p>October 2018 Management Accounts</p> <p>The October Management Accounts had not been reviewed by the FP and R Committee and were provided to the Corporation for information. These will be reviewed in detail at the F, P and R Committee meeting on 22 January 2019.</p>

6.5.2	<p>Mr Hick reported that Kingston College had received a claim for dilapidations in relation to Anstee House much higher than the provision previously allowed for this. The College is disputing the claim.</p> <p style="text-align: center;"><i>Mr Alamkhel left the meeting at 7:35pm</i></p> <p>Mr Hick reminded governors of the reduction in cash at bank forecast again for this year as shown in the cashflow forecast at page 18 of the management accounts. The College Strategic Plan includes as a Key Target to achieve good or better financial health and the Group needs to continue to make savings or growth to achieve the goal of stabilising the end of year cash at bank next year.</p>
6.6	It was resolved to note the management accounts to October 2018.
6.7	It was resolved to adopt the minutes.
7.	CAPITAL AND ACCOMMODATION
7.1	This is set out in the Confidential Minutes for reasons of commercial sensitivity.
8.	<p>HEALTH, SAFETY AND SAFEGUARDING COMMITTEE</p> <p>8.1.1 Ms Gordon moved the adoption of the minutes of the Health, Safety & Safeguarding Committee of 7 November 2018.</p> <p>8.1.2 <u>Accuracy of Minutes</u> The Minutes were accepted as an accurate record.</p> <p>The meeting had received updates on the following</p> <ul style="list-style-type: none"> • Safeguarding Update report. • Keeping Children Safe In Education - Statutory Guidance for schools and colleges September 2018 • DBS Checks for staff- merger implementation update • Prevent Action plan progress update • Mental Health Action Plan progress update • Health and Safety Annual Report • Board assurance- review of risks allocated to the committee <p>8.1.3 It was resolved to approve the Committee Terms of Reference (Appendix 1 to the Minutes).</p> <p>8.1.4 It was resolved to adopt the minutes.</p>
8.2	Keeping Children Safe In Education - Statutory Guidance for schools and colleges September 2018 - update on rollout to governors
8.2.1	<p>The Statutory Guidance on Keeping Children Safe in Education was updated in September 2018 from the 2016 Statutory Guidance which was previously supplied to governors. The revised Statutory Guidance can be found at the following link:</p> <p>https://www.gov.uk/government/publications/keeping-children-safe-in-education--2</p>
8.2.2	<p>All Governors are required to read the DfE Guidance and the Safeguarding Policy and to confirm to the College that they have read this by completing a short feedback activity to confirm that they have read these documents and understand their responsibilities and to complete the updated <u>2018</u> Safeguarding Course on Educare.</p>

<p>8.3</p> <p>8.3.1</p> <p>8.3.2</p>	<p>Safeguarding Policy</p> <p>The Principal, Carshalton and Merton Colleges presented the updated Safeguarding Policy which had been copied to governors with a report highlighting the key revisions as follows:</p> <ul style="list-style-type: none"> • Changes in roles and responsibilities to reflect both KCSE and internal STCG organisational changes: • Making more explicit the role of the Corporation • Making more explicit the role of the Designated Lead Safeguarding Officer • Allocating campus safeguarding leads the role of Deputy Designated Safeguarding Leads, and delegating some of the DLSO activities here • Introducing a role for a senior post holder to take overall responsibility for safeguarding across the group (to whom the DLSO will report) • Making explicit the responsibility of <i>all</i> staff • Updates to specific issues such as Female Genital Mutilation <p>It was resolved to approve the revised policy.</p>
<p>9.</p> <p>9.1.1</p> <p>9.1.2</p> <p>9.1.3</p> <p>9.1.4</p> <p>9.1.5</p>	<p>MINUTES SEARCH AND GOVERNANCE COMMITTEE 30 NOVEMBER 2018</p> <p>Ms Gordon moved the adoption of the minutes of the Search and Governance Committee meeting of 30 November 2018.</p> <p><u>Accuracy of Minutes</u> The Minutes were accepted as an accurate record.</p> <p>The meeting was convened to discuss an Enhanced Monitoring requirement raised by the HE Regulator, the Office for Students (OFS) following the initial registration of STCG by the OFS. The OFS raised supplementary questions about the maximum term of office for governors of STCG requiring the Group's response by the end of January 2019. The Search Committee recommended that the Corporation approve an amendment to the Instrument of Government by adding a new clause 8(4). After discussion by the Corporation it was resolved to add the following clause to the Instrument and Articles of Government:</p> <p style="padding-left: 40px;"><i>8. (4) Members of the Corporation should not normally serve for more than two terms (or a maximum of eight years) except where subsequently undertaking a new and more senior role, for example as chair or vice-chair of the Corporation or chair of a Corporation Committee ."</i></p> <p>Governors discussed the intention behind the principle to renew and refresh the membership of the Corporation noting that in the first year post merger three new governors were appointed (Ms Murphy, Dr Wilks and Dr McSherry) representing a 15% turnover of governors.</p> <p>It was resolved to adopt this amendment to the Instrument of Government and to notify the OFS of this change.</p>
<p>9.2</p> <p>9.2.1</p> <p>9.2.2</p>	<p>STUDENT GOVERNOR ELECTION UPDATE</p> <p>The Head of Governance updated governors that students have been selected from Kingston College, Merton College and South Thames College, All three have been advised that there is one student governor vacancy and that one will need to be appointed with the other 2 as observers or alternates. The process will need another revision to the governing instruments or Corporation standing orders to be reviewed at the next meeting of the Search Committee next term. In the meantime two of the three students were welcomed to the meeting having had an induction to the role by the Head of Governance.</p> <p>It was resolved to note the update</p>

	<p>GOVERNANCE UPDATE</p> <p>The Corporation noted that Dr Clarissa Wilks has resigned with effect from the end of this term (21 December 2018) following her retirement from Kingston University.</p>
9.3	<p>DFE (UPDATED) GOVERNANCE GUIDE FOR FE COLLEGES November 2018 update</p>
9.3.1	<p>The Head of Governance reported that the DfE has recently updated its governance guide for FE Colleges. The Guidance is available on-line at: https://www.gov.uk/guidance/fe-governance/regulation-and-support and contains hyperlinks to other related guidance and source documents and websites. Although not published as a PDF governors received and noted a printed version.</p>
9.3.2	<p>The Head of Governance was asked to carry out a compliance review of Governance at STCG against the DFE Governance Guide.</p>
9.4	<p>LINK GOVERNOR SCHEME UPDATE, PROTOCOL AND LINK GOVERNOR VACANCY</p>
9.4.1	<p>The Head of Governance presented an update report on Link Governor activity this term following the launch of the Link Governor Scheme, linked to the matrix working system earlier this term.</p>
9.4.2	<p>It was <u>resolved</u></p> <ul style="list-style-type: none"> • to approve the Link Governor Scheme Protocol (attached to Minutes of QLS Committee 16 October 2018 Item 4.1.1); • to note the vacancy for a Link Governor for 19+ Adult provision and encourage a governor to volunteer to take on this role; • to encourage any Link Governors who have not yet made contact with their matrix lead to set dates for Link Governor meetings next term.
9.5	<p>NOMINATION OF ADDITIONAL DIRECTOR TO BOARD OF KCTC LTD</p>
9.5.1	<p>Mr Cheema (Director KCTC Ltd) invited the Corporation to nominate a governor as an additional unpaid Director of KCTC Ltd.</p>
9.5.2	<p>It was <u>resolved</u> To appoint Mr T. Byrne- Price as an unpaid Director of KCTC Limited.</p>
10.	<p>PRINCIPAL'S REPORTS</p>
10.1	<p>Governors received and reviewed an update paper from the Principal highlighting recent developments across the four campuses including student successes and achievements.</p> <p>The report highlighted a huge number of experiences being delivered to students around the group. The Heads of College also highlighted key developments and major achievements at each of the campuses.</p>
10.2	<p style="text-align: right;"><i>Miss Brooks left the meeting at 8.35pm</i></p> <p>The Group Principal paid credit to the enormous goodwill of staff in doing so much work and the Chair on behalf of the Corporation asked for the appreciation of governors to be passed on to staff for all their work resulting in these achievements. Governors asked the Group Principal to share this report with as wide an audience of college stakeholders as possible to celebrate these achievements.</p>
	<p><u>The following reports / briefings were received and noted:</u></p> <ul style="list-style-type: none"> • Termly Letter from FE Commissioner to Chairs & Principals 20 November 2018 • AoC Guidance on the College Insolvency Regime

- Link to DfE (updated) **Governance Guide for FE Colleges** : <https://www.gov.uk/guidance/fe-governance/regulation-and-support>
- Link to **Statutory Guidance: Keeping Children Safe in Education 2018** (Updated 19 September 2018): <https://www.gov.uk/government/publications/keeping-children-safe-in-education-->

Action points		Responsible	Deadline	Signed off
1.	Risk Register and Board Assurance and Board Assurance Framework to be amended re committee comments at QLS 3 December and Remuneration 27 November 2018	DCEO		
2.	Compliance mapping exercise in relation to the Code of Governance and the DfE Governance Guide to be carried out this academic year	HoG	July 19	
3.	Governors are asked to complete the updated 2018 Safeguarding Course on Educare. HoG to check that they can access this	HoG / Governors	Jan 19	
4.	Group Principal to share this report with as wide an audience of college stakeholders as possible	Group Principal	Jan 19	

Date of Next Meeting

Governors noted the following dates:

- AoC London Parliamentary Reception, Wednesday 12 December 2018
- Christmas Lunch at Taste, Merton College , Thursday 20 December 12 noon
- Governor Training Session / IQAR to be moved to Tuesday 19th March 2019 7.00pm (From 5 February 2019)

The next scheduled meeting of the Corporation will be on Tuesday 2nd April 2019 Corporation Meeting ,at Carshalton College 7-9pm

The Open Business of the meeting ended at 8:45pm

Signed:Date:.....